

Advertisement For Contractual Engagement in Child Care Institution (CCI) based at Dasamantapur in Koraput District and Specialized Adoption Agency (SAA)- based at KORAPUT/RAYAGADA.

Integrated Development Society (IDS) is a Non-Government Development Organisation has been recognized by Women and Child Development Department, Govt. of Odisha to run Child Care Institution (CCI) and Specialized Adoption Agency (SAA) in the District of Koraput and Rayagada . The Organisation is registered under Juvenile Justice (Care and Protection of Children) Act 2015. Applications are invited from the intending candidates for the following posts lying vacant in the Child Care Institution (CCI) based at Dasamantapur and the Specialised Adoption Agency (SAA) in Koraput & Rayagada District.

Applications received after the due date and time shall not be taken into consideration. The authority reserves the right to cancel the advertisement in whole or in part without assigning any reason thereof. The details of posts, educational qualification, age , experience conditions of services, etc are given below.

1. VACANCY POSITION:

SL NO	Position name	No. Of Post	Conditions of services	Remuneration on consolidate	Educational Qualification	Age limit as on	Experience
1	Superintendent	01	Purely Contractual	Rs.33,100 /- per month	Masters degree in social work, Sociology / Anthropology/Psychology or any other related field of Humanities and familiarity with computers.	21 to 45 years	Relevant experience will be given preference
2	Counselor	01	Purely Contractual	Rs.23,170 /- per month	Post Graduates, preferably in Psychology (Child Psychology)/ Sociology / Social work or Social science with computers	21 to 45 years	Relevant experience will be given preference
3	Store Keeper-cum-Accountant	01	Purely Contractual	Rs. 18,536/- per month	Master or PG in Finance, Commerce , Accounting, MBA with computers skill	21 to 45 years	Relevant experience will be given preference
4	Para-Medical staff	01	Purely Contractual	Rs.11,916 /- per month	Compounder / Pharmacists having Diploma in Ayurvedic / Homeopathy /Unani from the	21 to 45 years	Relevant experience will be

					institutions recognized by Govt. Of India.		given preference
5	Art & Craft – cum – Music Teacher	01	Purely Contractual	Rs.10,000 /- per month	Bachelor / Diploma in Fine Art & Craft and music	21 to 45 years	Relevant experience will be given preference
6	P.T. Instructor- cum – Yoga Trainer	01	Purely Contractual	Rs.10,000 /- per month	Bachelor degree / Diploma in Yoga Training or PT	21 to 45 years	Relevant experience will be given preference
7	House Keeper	01	Purely Contractual	Rs.7,944/- per month	Under Matric (8 th -10 th)	21 to 45 years	Relevant experience will be given preference
8	Helper-cum Night Watchman	01	Purely Contractual	Rs.7,944/- per month	Under Matric (8 th -10 th)	21 to 45 years	Relevant experience will be given preference
9	Cook	02	Purely Contractual	Rs.9,930/- per month	Under Matric (8 th -10 th)	21 to 45 years	Relevant experience will be given preference

STAFF REQUIRED FOR SPECIALISED ADOPTION AGENCY (SAA) at KORAPUT						
1	AYAAA	4	Female	21 to 45 years	Under Matric (8 th -10 th)	Rs. 7944/- Per month
2	NURSE	1	Female	21 to 45 years	BSC (Nursing with experience in paediatrics preferable/GNM/ANM may be considered.	Rs.11916/- Per month
3	Part Time Doctor	1	Male/Female	21 to 45 years	MBBS/Preferably experience on child Health with Specialisation in Paediatrics	Rs.9930/- Per month

STAFF REQUIRED FOR SPECIALISED ADOPTION AGENCY (SAA) at RAYAGADA						
1	AYAAA	1	Female	21 to 45 years	Under Matric (8 th -10 th)	Rs. 7944/- Per month
2	NURSE	1	Female	21 to 45 years	BSC (Nursing with experience in paediatrics preferable/GNM/ANM may be considered.	Rs.11916/- Per month
3	Social Worker-cum-Early Childhood Educator	1	Male/Fe male	21 to 45 years	Bachelors/Masters degree in Sociology/Social Work and Psychology with background in early childhood education.	Rs.18536/- Per month
4	Chowkidar	1	Male	21 to 45 years	Under Matric (8 th -10 th)	Rs. 7944/- Per month

Mode of Selection:- The Posts are purely temporary and contractual in nature and salary is as per the norm of Mission Vatsalya scheme of Govt. of India/ OSCPS. The Selection will be made by the Appointment Committee on the basis of academic carrier and experience of the candidate. The GIA guidelines vide No.10102/WCD-CW-MISC-0023-2020 dated 15-09-2020 of the Women & Child Development & Mission Shakti Deptt. Govt. of Odisha and Protocol for engaging New Staff for CCIs regarding the selection will strictly be followed.

2. AGE LIMIT:

The candidates must not be below 21 years of age and not above 45 years of age as on 1st May 2025 and there shall be no upper age relaxation. Date of birth entered in the high school certificate or equivalent certificate issued by the school/ Board / Council will only be accepted by the selection committee.

3. HOW TO APPLY

- Candidates must go through the details of this advertisement available in this website before applying for any of the post.
- The candidates are required to submit the prescribed application form along with all required documents and testimonials.
- Duly filled in applications with all certificates, mark sheets, experience certificate with other required documents should be sent through online to the email id:- idskoraput.info@gmail.com within 15 days from the date of publication of this advertisement. No other mode of application will be entertained/received. Only short-listed candidates will be invited for the interview.

- d. Separate applications is to be submitted against each post super scribing the post applied for on the top of the application form.
- e. Any applications received after the due date shall be rejected . The authority reserves the right to cancel the advertisement in response to a single post or all posts without assigning any reason thereof.

4. CERTIFICATES / DOCUMENTS TO BE ATTACHED WITH THE APPLICATION FORM:

The candidates required to submit the following documents along with the applications:

- a. Self attested photocopy of 8th & 9th passed certificate (For Under Matric Post only)
- b. Self attested photocopy of 10th HSC or equivalent certificate and mark sheet.
- c. Self attested photocopy of +2 or equivalent certificate and mark sheet.
- d. Self attested photocopy of Graduation Degree or equivalent certificate and mark sheet.
- e. Self attested photocopy of Post Graduation, Computer or any other professional qualification certificate and mark sheet.
- f. One recent self attested colour photograph (3.5 * 4.5 size) which should be affixed to the application form.
- g. Self attested certificate of experience issued from previous employer as applicable for the post.
- h. Self declaration regarding non-involvement in any criminal activities especially child related offences.

5. OTHER ELIGIBILITY CONDITION

- a. The candidates must be a citizen of India.
- b. He/She must be able to speak , read, and write odia language fluently and must have passed an examination in odia language equivalent to that of middle school standard.
- c. He/She must be good character and sound health and free from any organic defect and physical infirmity.

6. GROUND OF REJECTION OF APPLICATION

Application of the candidates will be rejected by the selection committee on any of the following ground:

- a. Any application received after the due date and time will be summarily rejected.
- b. Un-super scribed application
- c. Inappropriate format.
- d. Non submission of self attested photocopy of document / certificates along with the application form.
- e. Incomplete application form.

- f. Not signing declaration (Full signature) in the application form.
- g. Not coming within the age limit as mention in the advertisement.
- h. Not having requisite qualification as provide in the advertisement.
- i. Not submitted No Objection Certificate from the employer.
- j. Submission of wrong information / false information about qualification / age etc.
- k. Any other ground as per the decision of the selection committee.

APPLICATION FORM

Name of the Child Care Institution (CCI)			
Application for the post of (Separate applications for specific posts) In Block Letter			
Applicant' s Name (In Block Letters)			
Address for Correspondence		Permanent Address	
Phone / Mobile Number		E-Mail ID	
Date of Birth (as per HSC)/ Age as on date01.01.2025		Sex	Marital Status
Mother's Name		Fathers' Name	
Educational Details – Attach Photocopies of Certificates & Mark sheets			

DECLARATION

I _____ Son/ daughter of _____ address _____
_____ do

hereby declare that foregoing information is genuine and correct to the best of my knowledge and belief and nothing has been concealed or distorted in it.

Further, i declared that, I have never been involved in any criminal activities especially in child related offences and no police case has been logged against me in the past. If anything found contrary to above declaration, my candidature will be rejected and i will be liable for disciplinary action.

Date:

Place:

Signature of the Applicant

APPLY NOW